

Minutes of the South Summit School District Board of Education Board Regular Meeting held **May 8, 2014**, beginning at 5:45 PM in the Board Room at 375 East 300 South, Kamas, UT.

Present: Craig Hicken, President; James Snyder, Vice President; Matt Flinders, Steven Hardman, Suni Woolstenhulme, Superintendent Barry Walker, and Business Administrator, Kip Bigelow.

Guests: Wendy Radke, Valerie Boyce, Thomas Schulz, Amy Regan, Debbie Young, Paul Young, Anna Young, Sage Boyce, Jon Matthews, Wendy Horne, Mineta Wilde, Bradley J. Marchant, Kathy Marchant, Lisa Flinders, Steven Flinders, Marisa Wilde, Rachel Marchant, Grace Schulz, Gordon Taylor, Hayden Taylor, Stephanie Clegg, Sheldon Thompson, Jody Thompson, Zakary McArthur, Laura Lance, Jennifer Bodily, Ryan McArthur, Shanna Atkinson, Alex Jones, Pat Jones, Shad Sorenson, Shayla Thompson, Landon Lance, Codi Lance, and Wendy Sorensen

1. President Hicken called the meeting to order at 5:47 PM.
2. Mr. Hardman gave the invocation.
3. Those present stood and repeated the Pledge of Allegiance.
4. Motion by Mr. Snyder at 5:50 to go into closed session to discuss negotiation strategies, personnel issues, and to review the minutes of the previous closed session meetings for approval in open session. Second by Mrs. Woolstenhulme. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
5. Returned to open session at 6:17 PM.
6. Motion by Mr. Hardman to approve the consent calendar which included the minutes of the open and closed sessions of the April 10, 2014 Regular Board Meeting. The minutes of the open and closed sessions of the April 18, 2014, the April 25, 2014, the April 29, 2014, and the May 5, 2014, Special Board Meetings were approved. The April check summary, revenue report, and expenditure report, and a Hughes Construction Payment Request was also approved. Kay Katchuk was approved as the 7th Grade Math Teacher for SY 2014-15, as well as Scott Bardin as the Middle School ESL Teacher. Whitney Leavitt was approved as the new Food Service Director for the District. An Out-of-State Travel Request for Mrs. Willoughby to attend a National Train the Trainer Guided Math Instructor Seminar in Chicago, IL on July 26 through August 1, 2014, was approved. The 2014-15 Board Meeting Schedule was approved, noting that it may be changed at the discretion of the New Superintendent. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
7. High School students who were chosen to represent our District as Sterling Scholars, along with their parents, were introduced and given a plaque for their outstanding performance at the Sterling Scholar competition. It was noted these students were also given a monetary award, by the Board, which was distributed to them earlier in the week. South Summit had a total of 6 students who were either winners or runners-up in their categories. These students represented our District in a fine manner.
8. Mrs. Pat Jones, who is the Tapestry instructor at the high school, along with Tapestry members Anna Young and Alex Jones, were in attendance to report on the Tapestry trip to CA. They stated while there, they were involved in a workshop at a professional studio. The workshop helped them control and improve their voices. They shared an animated DVD the Tapestry group had recorded at the studio. Mrs. Jones reported to the Board, that while at the workshop, she received many reports of how polite and well-behaved our students were. The Board thanked the Tapestry for representing our District and for the fine job they do.
9. Wendy Horne and Jon Mathews, from the Division of Workforce Services, were in attendance to inform the Board of a program called WIA, a youth program that will help students develop skills to become more employable, to make better career choices, and to

become more successful adults. Mrs. Atkinson was in attendance with some of her work based learning students. These students met with Ms. Horne and Mr. Mathews after the presentation to apply for WIA services.

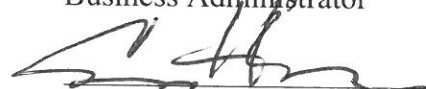
10. Shad Sorensen was introduced as the new Superintendent for the District. Mr. Sorensen expressed his appreciation for the opportunity to serve and is looking forward to working with the faculty, staff and Board to improve learning excellence.
11. Motion by Mr. Flinders to approve Mr. Sorensen as the new District Superintendent. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
12. The Board discussed the 2014-15 Trustlands Proposal. Mrs. Woolstenhulme asked if the amount of the Trustlands money was based on the number of students in each school. Superintendent stated that was the case.
13. Motion by Mr. Hicken to approve the 2014-15 Trustlands Proposal. Second by Mr. Flinders. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
14. The Board reviewed Policy 6037 – Safe Schools Suicide Prevention, for second reading.
15. Motion by Mr. Flinders to approve Policy 6037 – Safe Schools Suicide Prevention, for second and final reading. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
16. The Board reviewed Policy 5008 – Transfer Policy, for second and final reading.
17. Motion by Mr. Snyder to approve Policy 5008 – Transfer Policy, for second and final reading. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
18. The Board reviewed Policy 7021 – Transportation Physical Assessment, for first reading.
19. Mr. Snyder asked if it was mandatory to change our policy to show the bus drivers having the assessment every two (2) years as opposed to every year. We do not have to change the policy if the Board feels the assessments needs to be given to the drivers every year.
20. Motion by Mr. Hardman to approve Policy 7021 – Transportation Physical Assessment, for first reading. Second by Mrs. Woolstenhulme. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
21. The Board reviewed Policy 7022 – Bus Driver Contract, for final reading.
22. Motion by Mr. Hicken to approved Policy 7022 – Bus Driver Contract, for final reading. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
23. The Board reviewed Policy 3004 – Community Councils, for final reading
24. Motion by Mr. Flinders to approve Policy 3004 – Community Councils, for final reading. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
25. The Board reviewed Policy 6035 – Sexual Harassment/Child Abuse, for final reading.
26. Mrs. Woolstenhulme would like to have added to the policy that the parents of the complainant be notified and present at any interviews, as well as the parents of the accused.

27. Motion by Mr. Flinders to approve Policy 6035 – Sexual Harassment, for final reading with the addition that “parents of the complainant be notified and present during interviews of a minor child.” Superintendent was directed to put this added verbiage where he felt it would be most applicable. Second by Mr. Snyder. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
28. The Board reviewed Policy 6023 - Wellness Policy, for first reading. This policy will replace the District’s policy that is now in place.
29. Motion by Mr. Snyder to approve Policy 6023 – Wellness Policy, for first reading. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
30. Motion by Mr. Flinders to table the approval of the 2014-15 Fee Schedules. The Board would like to see last year’s schedules as compared to the proposed schedules. Second by Mr. Hicken. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
31. The Board discussed the appointment of an audit committee. Board Members listed several people they believed would be qualified for the assignment. Mrs. Woolstenhulme was asked to approach Andy Woolstenhulme, and Mr. Flinders was asked to approach Brian Blazzard to see if they would be willing to sit on the audit committee.
32. The Board discussed the appointment of an Outside Auditing Firm. As requested by Utah Code, the District advertised for outside auditing services. Four (4) firms responded to the Request for Proposal. The four (4) firms were Ulrich and Associates, Wiggins & Company, Gilbert and Stewart, and Squire. Supt. Walker, Mr. Bigelow, Mrs. Kaelyn Lewis, and Mr. Hicken reviewed the RFPs and scored the four (4) respondents. Mr. Bigelow recommended that Gilbert and Stewart be appointed as the outside auditing firm for the District for the next five (5) years.
33. Motion by Mr. Snyder to hire Gilbert and Stewart as the outside auditing firm for the District for the next five (5) years. Second by Mrs. Woolstenhulme. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
34. Chad Reidhead from Reidhead Construction has requested to sub-lease the Oakley Property that is now being leased to Kelly Clegg.
35. Motion by Mr. Hicken to table the sub lease request until next meeting pending the receipt of an insurance policy and bond from Reidhead Construction. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.
36. Superintendent gave Board Members a draft of the 2013-14 graduation program.
37. Mr. Flinders asked what the District does for retirees. Superintendent told the Board the retirees received a clock from the District Staff and Board Members.
38. Business Administrator Bigelow informed the Board that participation in the food service program is substantially lower this year than last year. If this trend continues, Mr. Bigelow was concerned about future Food Service Budgets.
39. Mr. Bigelow gave the Board a construction update. The new district office is scheduled to be ready for occupancy on May 28, 2014, with the first business day in the new building being June 2, 2014. Mr. Bigelow asked the Board what they would like to see done with the south side perimeter of the new district office as well as the vacant property to the north of the office. He gave the Board several ideas such as sod, gravel, and asphalt. There was a discussion of possibly building a duplex or an apartment on the vacant property. Mr. Bigelow was instructed to have the architect put some recommendations and prices together for Board consideration. The football field

renovation will begin on June 2, 2014, and should be completed in three (3) to three and a half (3.5) weeks.

40. Mr. Bigelow informed the Board that we have a bid on the old district office. He felt it would be better for the District to sell the building rather than incur the expense of the asbestos study and other expenses that would occur if the District were to demolish it.
41. Mr. Bigelow stated he had visited with Principal Camp and Principal Camp feels, most likely, there will be a need to expand the high school in the next three (3) years.
42. In appreciation to those members who sat on the hiring committee for the new superintendent, gift cards were distributed.
43. Mrs. Woolstenhulme suggested we invite the retirees to the dinner that is held after graduation ceremonies. After some discussion, it was decided that because this hasn't been done in the past, it will be left to the individual buildings to honor their retirees, as has been done in the past.
44. Mrs. Woolstenhulme requested the graduates be asked to wear shoes during the ceremony. Superintendent told her we would try to honor her request.
45. Mrs. Woolstenhulme and Mr. Hardman reported on their experience at the NSBA Conference. Both said it was worth their time and they learned a great deal from the classes they attended.
46. Mr. Bigelow informed the Board the CTE Department had requested permission to hire a new part-time teacher at the high school to teach art and digital media. The Board wanted more clarification on the proposal from the CTE Department.
47. Mr. Bigelow asked the Board's recommendation on the entrance door into the Boardroom in the new building. He showed examples of glass that could be used in the door. The Board felt we needed a solid door as opposed to the glass.
48. Motion by Mr. Snyder at 8:50 to go into closed session to discuss personnel issues. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme Nays: None.
49. Returned to open session at 9:11 PM.
50. Motion by Mr. Flinders at 9:12 PM to adjourn. Second by Mr. Hardman. Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, and Mrs. Woolstenhulme. Nays: None.


Business Administrator


Board President